

Check-in Sheet

Week of: _____

Mon.

Tues.

Wed.

Thurs.

Fri.

Name of Student	Book Title & Page #	Book Title & Page #	Book Title & Page #	Book Title & Page #	Book Title & Page #

Tips for Using the Check-in Sheet

-Make additional copies of the check-in sheet depending on how many students you have in your class. Staple the sheets together so you can keep documentation of each week's progress.

-Meet with every student every day

-When you check in with a student, write the title of his/her book and the page he/she is on

-Remind yourself and students that reading should be fun and enjoyable

-If a student isn't making progress through the book (not many pages read each day), ask him/her to rate the book from 0-10. If it's lower than a 7, encourage the student to abandon the book. Help the student find a new book.

-Document when a student abandons a book (For example, write "ABND" for short)

-If a student is making progress through the book, ask what they like about the book so far OR what's happening now?

-Keep these check-in sheets for your records (so you can analyze types of books students like; help them choose a favorite book for a reading response assignment; use during parent/teacher conferences to share info with parents; etc.)

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